

THE BYLAWS OF THE
MULTICULTURAL GREEK COUNCIL
at the
UNIVERSITY OF CALIFORNIA, IRVINE

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PREAMBLE

We, the Multicultural Greek Organizations, have joined together to form this council known as the Multicultural Greek Council at the University of California, Irvine in order to better meet our individual and joint needs and voice our desires to the community.

By establishing this council we, the members of this council, will educate and serve the campus and the multicultural community through cooperation, communication, and participation.

Furthermore, we will strive to develop unity and provide support for Member Organizations. As part of the Multicultural Greek Council, we hereby agree to abide by the following Multicultural Greek Constitution and its bylaws.

Founding Member Organizations

Alpha Gamma Alpha
Alpha Epsilon Omega
Alpha Kappa Alpha
alpha Kappa Delta Phi
Alpha Phi Alpha
Delta Lambda Chi
Delta Sigma Theta
Delta Phi Gamma
Zeta Phi Rho
Kappa Alpha Psi

Kappa Zeta Phi
Lambda Theta Delta
Lambda Theta Nu
Pi Alpha Phi
Sigma Delta Alpha
Sigma Lambda Beta
Sigma Lambda Gamma
Sigma Omicron Pi
Tau Theta Pi
Phi Zeta Tau

BYLAWS

ARTICLE I: OFFICERS

SECTION 1- Duties of Elected Officers

A. The duties and responsibilities of the Executive Officers shall be:

1. PRESIDENT

- a. Preside as chair for the Multicultural Greek Council.
- b. Preside over all Multicultural Greek Council meetings.
- c. Prepare agenda for meetings.
- d. Serve as the liaison between the Multicultural Greek Council and the University of California, Irvine.
- e. Designate committees as necessary.
- f. Serve as an authorized signer.
- g. Abide by the will of council.

2. EXECUTIVE VICE PRESIDENT

- a. Assume all presidential duties and responsibilities in the absence of the President.
- b. Oversee and assign committees for each event.
- c. Be the liaison between the Multicultural Greek Council Member Organizations.
- d. Create a calendar of events hosted or sponsored by the Multicultural Greek Council and the Member Organizations.
- e. Serve as the liaison between the Multicultural Greek Council and the Cross Cultural Center.
- f. Serve as the liaison between the Multicultural Greek Council and interested Greek Organizations/ Associate Member Organizations to ensure compliance with the regulations outlined in the expansion policy.

3. VICE PRESIDENT OF FINANCE

- a. Prepare the budget for the fiscal school year.
- b. Maintain budget and provide accessibility to budget documents.
- c. Create and update budget proposals.
- d. Collect dues from Member Organizations.

- e. Serve as an Authorized Signer for the Multicultural Greek Council.
- f. Organize one fundraiser per quarter for the Multicultural Greek Council.

4. VICE PRESIDENT OF COMMUNICATIONS

- a. Archive material distributed at General Body meetings.
- b. Record Member Organization and Associate Member Organization attendance.
- c. Maintain a current roster of all Member Organizations' representatives.
- d. Take minutes at Executive Board and General Body Meetings.
- e. Post electronic minutes for General Body meetings and Executive Board meetings.
- f. Create and Foresee Awards Application Committee within the board
- g. Create and Foresee Bylaws and Constitution Revision Committee within the board
- h. Create all surveys and maintain all data of attended events
- i. Schedule the responsibilities of each board member for MGC related events
- j. Maintain voting methods for delegates

5. VICE PRESIDENT OF PROGRAMMING

- a. Oversee methods to publicize events hosted and endorsed by the Multicultural Greek Council.
- b. Oversee the official Multicultural Greek Council social media accounts.
- c. Responsible for coordinating events with other members of the Greek Community.
- d. Inform and encourage support of programs hosted or endorsed by Member Organizations.
- e. Coordinate the Multicultural Greek Council events at least once per quarter.

6. VICE PRESIDENT OF SCHOLARSHIP

- a. Collect chapter Grade Reports quarterly.
- b. Maintain and strive to improve the Multicultural Greek Council's GPA.
- c. Regulate minimum GPA as well as provide resources to improve a Member Organization's GPA.
- d. Organize meetings and provide resources to the Member Organization's scholarship chairs.

7. VICE PRESIDENT OF RISK MANAGEMENT

- a. Responsible for establishing and implementing a risk management program.
- b. Assist Member Organizations with establishing and maintaining local risk management procedures.
- c. Work with counterparts in the Interfraternity Council (IFC) and Panhellenic Association (PHA) to promote risk management in the Greek Community, including serving as the point person for registering bussed events.
- d. Serve as Multicultural Greek Council representative for all Risk Management-related campus events, including UCI Alcohol and Other Drug Task Force (or similar task force).
- e. Organize risk management workshops and roundtables for all Multicultural Greek Council Member Organization presidents, social chairs, and risk management officers.
- f. Oversee risk management related to Multicultural Greek Council related programs.
- g. Attend mediation training by UCI Ombudsman's office (if offered).
- h. Assist in the development of risk management officers in each Member Organization.
- i. Preside as Sergeant At Arms at General Body and Executive Board meetings.
- j. Assist Vice President of Recruitment in planning for a safe and regulated recruitment.
- k. VP of Risk Management will present a risk fact of the week to every MGC rep meeting.

8. VICE PRESIDENT OF RECRUITMENT

- a. Develop brochures, flyers, and other marketing materials for the Multicultural Greek Council .
- b. Coordinate all MGC related recruitment programs.
- c. Serve as a resource for counterparts in each Member Organization.
- d. Enforce recruitment guidelines**
- e. Work with counterparts in the Interfraternity Council (IFC) and Panhellenic Association (PHA)
- f. In charge of revising the Recruitment Policies at least once in its entirety during every term

SECTION 2- ELECTIONS

- A. The term for each Executive Board Officer shall be one full academic year.
- B. Elections shall be held four weeks prior to the end of the Fall Quarter to allow a transition period for the New Executive Board.
- C. There may not be more than two (2) members of the Executive Board that are a part of the same member organization.
- D. GPA Requirement
 - a. Minimum 2.5 Cumulative and quarterly GPA up to elections and through term.
 - i. If failing to maintain 2.5 GPA during the term served, a consequence or exemptions will be made by conversations with the executive board and council advisor.

SECTION 3- NOMINATIONS

- A. Nominations will be held Week 3 of Fall Quarter.
- B. Elections will be held Week 6 of Fall Quarter.
- C. All candidates shall be required to give a speech week 6 of Fall Quarter, not exceeding three (3) minutes, detailing their reasons for seeking office and their qualifications.
- D. The mode of elections shall be by secret ballot week 6 of Fall Quarter. The nominee receiving a simple majority vote shall be elected. In the case of a tie, a runoff election shall be held between the candidates. The candidate receiving the highest number of vote shall be declared the winner.
- E. In the case of three (3) consecutive ties reached by the membership, the Executive Board, excluding the President, will determine a winner by a simple majority.
- F. New officers will officially hold the new position Week 10 of Fall Quarter.

SECTION 4- VACANCIES

- A. In the event of a vacancy in office, all vacant Executive Board positions shall be elected by the Multicultural Greek Council. The appointment process will be the standard mode of elections for Executive Board Officers as conducted by the Multicultural Greek Council. An announcement will be made at general meeting of the vacancy. Qualified

applicants shall have one week to turn in a letter of interest to the Executive Board, followed by elections.

SECTION 5- IMPEACHMENT

A. Nomination for Impeachment

- a. Complaints shall be turned in anonymously to the President of MGC or any other member of the MGC Executive Board.
- b. The complaint will be discussed within the Executive Board and a plan of action will be determined.
- c. With the exception of extreme cases, no impeachment shall occur without proper warning.
- d. An official vote will be taken and if the majority (50% +1) vote is in approval of Impeachment, the process will begin.

B. Impeachment Procedure

- a. A General meeting will be called
- b. The MGC President will give a brief description of the “accusations”
- c. The Officer in question will appeal his/her case to the MGC.
- d. Any members of MGC will ask the Officer questions.
- e. The Officer will be asked to leave the room
- f. Discussion will begin and will continue until there has been a conclusive vote in favor of or against impeachment.
- g. Only the votes of the Executive Board and Delegates will be counted.
- h. A two thirds vote will be necessary for a motion of Impeachment to pass.
- i. If Impeachment is approved, the officer will give up his/her position and elections for said position will be held at the next general meeting.
- j. If the president is Impeached, Vice President shall take over the position of President and a new Executive Vice President will be elected at the next general meeting.

ARTICLE II: AUTHORIZATION

- A. The President of the Multicultural Greek Council at the University of California, Irvine is authorized to speak on behalf of the council.

ARTICLE III: PARLIAMENTARY AUTHORITY

- A. The latest edition of Robert's Rules of Order shall govern in all matters not provided for in this Constitution and Bylaws of the Multicultural Greek Council.

ARTICLE IV: FINANCE

SECTION 1- Dues

- A. The amount for dues per member will be collected based on the Member Organization's previous quarter Grade Report.
 - a. Dues will increase \$1 per quarter until dues reach \$7 per member and will remain at \$7.
- B. Dues shall be collected by Monday, Week 4 of each quarter of the school year.
- C. Membership dues and Fines:
 - a. Dues shall be due on the fourth week of each quarter and have 3 days grace period after that.
 - i. Unable to adhere to the following will cost half of the original due/fine for each week missed.
 - ii. Unable to adhere to the following, the chapter will not be able to vote till the payment is completed.
 - b. Amount: the dues of each MGC membership in the fall, winter, and spring quarter.
 - c. REGULAR MEMBER
 - i. Regular membership shall be \$7 per person with no shirt
 - ii. \$5 per person for greek life shirt (not covered in dues, only for fall quarter)
 - d. ASSOCIATE MEMBER
 - i. Associate membership shall be \$9 per person with no shirt.
 - ii. \$5 per person for greek life shirt (not covered in dues, only fall)
- D. If any Member Organization would like an exemption, they shall petition to the Vice President of Finance.
- E. Failure to pay dues and late fines by the next collection period will result in probation.
- F. Dues will be used for the betterment of the orgs represented by MGC. The purchase of alcohol, drugs and or drug paraphernalia using MGC funds is prohibited.

ARTICLE V: Meetings

Section 1 – General Body Meetings

- A. A general body meeting will be held once a week every week except during holidays and finals week.
- B. Meetings will be mandatory for all organizations of the council.
- C. Member Organizations are required to attend 80% of all Multicultural Greek Council General Body meetings each quarter (Only two absences per quarter).
- D. Voting rights
 - 1. Change voting rights in the Constitution from depending on previous meeting (Article VI Section 2- Voting) to a cumulative fine
 - i. Voting is allowed up until 2 meetings are missed, then the third missed is a \$5 fine, fourth is another \$10 dollar fine, the fifth is another \$10 dollar fine, and the 6th a \$15 fine.
 - ii. Not paying fines or dues on time for any reason is a loss of voting rights until payment is completed.
 - iii. Roll Call will be taken at the start of a meeting to establish quorum. If an organization is not present at roll call they will be marked absent.
 - **On time** is defined as arriving before the meeting is called to order
 - **Late** is defined as arriving no more than 5 minutes after the meeting is called to order and reports begin.
 - **Arriving 6 minutes** after the start of the meeting or not arriving at all will be marked as absent
 - 1. Being marked absent because of arriving 6 minutes after the start of the meeting can be appealed if meeting lasts 45 minutes or more and you arrived in the first 10 minutes (must be approved by a majority of the executive board)
 - 2. Each member organization has a maximum of 2 appeals per quarter
 - 3. An excused accepted by the executive board will not count towards appeals or fines for absences per quarter.
 - 2. Change voting standards of the Delegates
 - i. Vote using Secret ballot through paper with the options to Approve, Oppose, and Abstain
- E. After two unexcused absences, the Member Organization will be placed on probation and subject to disciplinary action.

- i. In special cases for smaller chapters, defined as less than 10 members, absences may be excused by the Multicultural Greek Council Executive Board if a formal request for excuse prior to the first meeting of the quarter.

Section 2 – Executive Board Meetings

- A. All executive board members and the MGC advisor must be present during executive board meetings.
- B. Meetings will be once a week every week except during holidays and finals week.

Section 3 – Special Meetings

- A. Only the President may call for an emergency meeting with the executive board or the general body.
- B. The meeting must be of topics related to MGC.

Section 4 – Meeting Penalties

- C. Failure to attend General Body Meetings on time (10 minute grace period) will result in a mark of unexcused absence.
- D. If a representative has more than 2 unexcused absence they must send a formal letter of explanation to the council, along with receiving a \$5.00 fine per unexcused absence.

ARTICLE VI: Academics

- A. Member Organizations are required to maintain at a minimum 2.5 quarterly GPA and 2.5 Cumulative GPA.
- B. If a chapter's quarterly GPA is 0.15 or more above the all UCI undergraduate average, for that same quarter, the chapter shall be named to the MGC Academic Honor Roll and shall receive recognition from the MGC Council.
- C. Member Organizations who fail to meet the GPA requirement outlined in the Constitution Article IV: Membership shall face additional sanctions.
 - a. The Member Organization must attend mandatory study hours proctored by the Member Organization's academics chair and other academic related events as directed and enforced by Vice President of Scholarship for two quarters immediately following a low grade report.
 - b. The Member Organization shall be placed on probation if they fail to raise their GPA to the minimum 2.5 GPA by the 3rd quarter.

- i. During the 3rd quarter the Member Organization must attend mandatory study hours proctored by the Member Organization's academics chair and other academic related events as directed and enforced by the Vice President of Scholarship.
- c. The Member Organization may petition the Multicultural Greek Council for an extension to raise their GPA if they have not raised it to the 2.5 minimum by the 3rd consecutive quarter.
- d. The Multicultural Greek Council shall with a ($\frac{2}{3}$) majority vote to either allow the Member Organization to continue on probation and raise their GPA or terminate the Organization's membership in the Multicultural Greek Council.
 - i. If allowed to continue probation each member must submit proof of 10 study hours each month to VP of Scholarship.

ARTICLE VII: ATTENDANCE AND PARTICIPATION

SECTION 1- Family Pairings

- A. Member organizations must fulfill at least one family pairing event with each paired chapter per quarter.
 - a. Each organization is required to have 25% of their chapter attend each event planned for the Family Pairings.
 - b. Assigned Family Pairings will be posted prior to the start of the next quarter.
- B. In the event that the Family Pairing requirement is not met, each Member Organization will be fined for the amount of \$10
 - a. The fine may be waived for a Member Organization should they provide documentation of efforts to meet the requirement.

SECTION 2 - MGC Events and Workshops

- A. Member Organizations are required to attend 80% of all Multicultural Greek Council endorsed events for the entire year.
 - a. Member Organizations must have a minimum 25% of its members attend each Multicultural Greek Council sponsored events.
 - b. Risk events are minimum 50% attendance requirement

ARTICLE VIII: PROBATIONARY STATUS

SECTION 1- Sanctions

- A. The Member Organization shall be placed on probation if they fail to meet the attendance and financial requirements outlined in Article IV: Membership.
- B. A Member Organization on probation is not able to:
 - a. Publicize with the Multicultural Greek Council.
 - b. Vote during General Body Meetings.
 - c. Vote during Multicultural Greek Council elections.
- C. Member Organizations who fail to meet the GPA requirement outlined in the Constitution Article IV: Membership shall face additional sanctions.
 - a. The Member Organization must attend mandatory study hours proctored by the Member Organization's academics chair and other academic related events as directed and enforced by Vice President of Scholarship for two quarters immediately following a low grade report.
 - b. The Member Organization shall be placed on probation if they fail to raise their GPA to the minimum 2.5 GPA by the 3rd quarter.
 - i. During the 3rd quarter the Member Organization must attend mandatory study hours proctored by the Member Organization's academics chair and other academic related events as directed and enforced by the Vice President of Scholarship.
 - c. The Member Organization may petition the Multicultural Greek Council for an extension to raise their GPA if they have not raised it to the 2.5 minimum by the 3rd consecutive quarter.
 - d. The Multicultural Greek Council shall with a ($\frac{2}{3}$) majority vote to either allow the Member Organization to continue on probation and raise their GPA or terminate the Organization's membership in the Multicultural Greek Council.
- D. It is the duty of the Vice President of Finance to work closely with Member Organizations on probation as a result of finance.
- E. It is the duty of the Vice President of Communications to work closely with Member Organizations on probation as a result of attendance.
- F. It is the duty of the Vice President of Scholarship to work closely with Member Organizations on probation as a result of GPA.
- G. Reactivation
 - a. Delinquent Dues

- i. Organizations wishing to reactivate as a Member Organization must pay the current quarter dues and any outstanding financial obligations to the Multicultural Greek Council.
- b. Attendance
 - i. Organizations must attend all meetings during probationary status
 - 1. Failure to attend all meetings during probationary status will result in a ten-dollar (\$10.00) fine.
 - ii. Organizations wishing to reactivate as a Member Organization shall petition (letter format) the Executive Board in order to present their case before the council.
 - iii. The Organization shall present a formal explanation to the Multicultural Greek Council for their absence and receive a (2/3) majority to vote to regain their Member Organization status.
- c. GPA
 - i. Organizations wishing to reactivate as a Member Organization shall
 - ii. petition (letter format) the Executive Board once their GPA is raised to the required 2.5 quarterly and cumulative GPA.

ARTICLE IX: INACTIVE STATUS

SECTION 1- Terms and Conditions

- A. If a Member Organization enters inactive status as defined by their National Body, lost recognition as a Member Organization, or by failure to abide by the sanctions of the probationary period, the following shall be implemented:
 - a. Loss of voting privileges.
 - b. May not publicize with the Multicultural Greek Council.
 - c. May not participate in Multicultural Greek Council functions or events.
 - d. May not recruit potential members.
 - e. Must meet with the Greek Life Advisors.
- B. If all of Member Organization's members graduate the Member Organization shall be placed on inactive status.
- C. Reactivation
 - a. Organizations wishing to reactivate as a Member Organization shall petition (letter format) the Executive Board to present their case before the Multicultural Greek Council.

- b. The Organization shall present a formal explanation to the Multicultural Greek Council for their absence and receive a ($\frac{2}{3}$) majority vote to become an Associate Member.
 - i. See Article IX: Expansion Policy for more details.

ARTICLE X: Risk Management

Section 1 – Member Organization guidelines

- A. All organizations will adhere to California State Laws and the University of California Irvine’s policies
- B. Member organizations will not use member dues for the purchase of alcohol, drugs and/or drug paraphernalia.
- C. Each organization’s President or available representative, if president is not available, must attend 2 mandatory Risk Management round tables during the school year.
- D. Bus forms for off campus events must be filled out two weeks prior to the event.
 - a. If the Bus form is not turned in, then the bus is not allowed to pick people up on campus.
- E. All MGC sororities and fraternities will be required to have a risk management chair.
 - a. All risk chairs will be required to host a risk workshop every quarter for their chapter. They can either host it themselves, collaborate with VIP chair to host it together, or ask a professional to host a workshop specific to their chapter.
 - i. Chairs will have to send a risk plan explaining what their risk event will consist of prior to executing the event.
 - ii. Risk chairs will also have to fill out risk post-event form after each quarter event
- F. All MGC Risk events are 50% attendance
- G. Each chapter is **required** for have one VIP Chair for the academic term starting **Fall 2019**
 - a. Small chapter may be exempt form this if given proof of unable to reach requirement

Section 2 – Executive Board guidelines

- A. Executives will adhere to California State Laws and the University of California Irvine’s policies on and off campus when representing MGC or Greek Life at UCI.

Section 3 – Alcohol and Drugs During Recruitment

- A. All member organizations shall refrain from consuming or providing alcohol and drugs during recruitment events.
 - a. This includes any sponsored events by active members, alumni, or parties of any kind on or off campus.
- B. No member of any kind may offer a potential member any alcoholic beverage or drugs at any time at any recruitment event.
- C. Guests during the recruitment period fall under these laws and if found under the influence, the chapter will be held responsible for them.
- D. References to alcohol and drugs may not be used to promote recruitment for any member organization.

Section 4 – Hazing Prevention

- A. Member organizations agree to prevent hazing during teaching process of new member intake.
 - a. Organizations caught hazing will be susceptible to repercussions set by UCI and Greek Life.
- B. Anyone who has witnessed or suffered hazing is highly encouraged to report to UCI officials.

Section 5 – Sexual Harassment

- A. MGC shall not tolerate any form of sexual abuse or harassment, as defined by the Office of Equal Opportunity & Diversity, from the members of the Member Organizations.

ARTICLE XI: Marketing and Publicity

Section 1 – Posting During SPOP

- A. Individual organizations are not allowed to promote their organization during any SPOP event.
 - a. MGC will have a general booth to promote all of the organizations in the council.

Section 2 – University Posting Policies

- A. All member organizations must abide by the University of California Policies applying to campus activities and students (section 42.20).

Section 3 – Residence Hall Posting

- A. Must abide by the posting policies set by the residence hall or community.
- B. Must abide by the University policy on Posting (see Article XI: Section 2).4